



City Clerk
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CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Wednesday, February 20, 2019

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order at 8:15 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Todd Bauman, Alderman Tom Preusker. Excused: Alderman Jon Schultz.

Student Representatives - Present: Jack Schoepke (BHS) Excused: Morgan Tracy (BHS)

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, Human Resource Manager Jason Corbin, Building Inspector Gregory Guidry and Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of Minutes** - To approve the Common Council Meeting Minutes for January 15, 2019.
Motion: Alderman Meyer. Second: Alderman Preusker. With all in favor, the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

Mayor Hefty publicly thanked St. Mary's 8th Grade Class for the thoughtful thank you cards each student made for staff and elected officials.

Alderman Bauman asked Chief Babe to provide an EMS update since changes have been implemented. Chief Babe replied that no applications have been received as of yet, however suggested to give staff some time to review the results of the EMS survey, which was just received on the previous Friday.

8. **Reports** - Approval of Reports 1-11 as submitted.

Motion: Alderman Grandi. Second: Alderman Bauman. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers** - Approval of the Prepaid and Vouchers list for bills accrued through February 20, 2019.

Motion: Alderman Heft. Second: Alderman Kott. Roll Call Vote: Aye - 7. Nay - 0. Motion carried.

10. **Licenses**

- A. Approval of Operator's License Applications as submitted.
Motion: Alderman Rauch. Second: Alderman Bauman. With all in favor, the motion carried.
- B. Approval of the Denial of an Operator's License.
Motion: Alderman Rauch. Second: Alderman Meyer. Roll Call Vote: Aye - 7. Nay - 0. Motion carried.

11. **Appointments and Nominations**

- A. To approve the appointment of Dennis Tully to replace Daniel Colwell on the Historic Preservation Committee, term expiring 1/4/2022.

Motion: Alderman Preusker. Second: Alderman Grandi. With all in favor, the motion carried.
- B. To approve the appointment of Paul J. Lynch as an Election Inspector for the 2019 Election year.

Motion: Alderman Preusker. Second: Alderman Bauman. With all in favor, the motion carried.

12. **PUBLIC HEARINGS:** There are none.

13. **RESOLUTIONS:**

- A. **Resolution 4928(30)** - To consider authorizing fee assessments for Weights and Measures license holders for the period of July 1, 2017 through June 30, 2018.

Motion: Alderman Bauman. Second: Alderman Heft. With all in favor, the motion carried.
- B. **Resolution 4929(31)** - To consider approving a Certified Survey Map for property located at 301 W. State Street and 109-111,117 Schemmer Street.

Motion: Alderman Kott. Second: Alderman Bauman. With all in favor, the motion carried.
- C. **Resolution 4930(32)** - To consider Task Order Number One Hundred and Nine, with Kapur and Associates, Inc. for the 2019 Street and Sidewalk Improvement Program.

Motion: Alderman Meyer. Second: Alderman Preusker. Roll Call Vote: Aye - 7. Nay - 0. Motion carried.
- D. **Resolution 4931(33)** - To approve a Suburban Mutual Assistance Response Teams (S.M.A.R.T.) Agreement.

Motion: Alderman Grandi. Second: Alderman Bauman. With all in favor, the motion carried.
- E. **Resolution 4932(34)** - To consider approving the Annual Contract between the City of Burlington and the Racine County Economic Development Corporation (RCEDC) for 2019 Economic Development Initiatives in the amount of \$47,638.82.

Motion: Alderman Heft. Second: Alderman Rauch. Roll Call Vote: Aye - 7. Nay - 0. Motion carried.
- F. **Resolution 4933(35)** - To accept A Unanimous Petition for Direct Annexation of 0.48 acres at 1063 Spring Valley Road in the Town of Burlington, Racine County, Wisconsin.

Motion: Alderman Rauch. Second: Alderman Kott. With all in favor, the motion carried.

14. **ORDINANCES:**

- A. **Ordinance 2043(9)** - To amend Section 119-5(B)(1)(a), "Official Maps, Based on the Flood Insurance Study (FIS) of the Municipal Code of Burlington.

Motion: Alderman Bauman. Second: Alderman Meyer. With all in favor, the motion carried.

- B. **Ordinance 2044(10)** - To repeal and recreate Chapter 155, "Fire Prevention, Protections and Control Code" of the Code of the City of Burlington.

Motion: Alderman Preusker. Second: Alderman Rauch. With all in favor, the motion carried.

15. **MOTIONS:**

- A. **Motion 19-921** - To consider approving a Certificate of Appropriateness for property located at 164 E. Washington Street.

Motion: Alderman Bauman. Second: Alderman Preusker. Discussion ensued.

Alderman Heft requested if a time limit to complete the project could be included in the motion. Attorney Bjelajac suggested amending Motion 19-921 to include language requiring a time limit on the project as a contingency to receiving the facade grant.

A motion was made by Alderman Heft with a second by Alderman Meyer to amend Motion 19-921 to approve the Certificate of Appropriateness for property located at 164 E. Washington Street on the contingency that the work must be completed by August 31, 2019 in order to receive the facade grant. Roll Call Vote: Aye - 6. Nay - 1 (Ald. Rauch). The motion carried.

Final Vote to Approve the Main Motion as Amended: Aye - 5. Nay - 2 (Ald. Rauch, Ald. Preusker). The motion carried.

16. **ADJOURNMENT**

Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried and the meeting adjourned at 8:32 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington